**USE CASE TEMPLATE**

* **Name** – A clear verb/noun or actor/verb/noun descriptor that communicates the scope of the use case.
* **Brief Description** – A brief paragraph of text describing the scope of the use case.
* **Actors** – A list of the types of users who can engage in the activities described in the use case. Actor names should not correspond to job titles.
* **Preconditions** – Anything the solution can assume to be true when the use case begins.
* **Basic Flow** – The set of steps the actors take to accomplish the goal of the use case. A clear description of what the system does in response to each user action.
* **Alternate Flows** – Capture the less common user/system interactions, such as being on a new computer and answering a security question.
* **Exception Flows** – The things that can happen that prevent the user from achieving their goal, such as providing an incorrect username and password.
* **Post Conditions** – Anything that must be true when the use case is complete.